Business Entity Name Change Request Form

- This form may be attached to an email to be sent to agentmail@doi.sc.gov.
- Digital signatures will not be accepted.
- Business entities must provide a Certificate of Authority for verification of the name change or proof that the name has been changed in the resident state.
- Please print clearly and legibly in blue or black ink. If the form cannot be read, it will be returned to the licensee.

Agency NPN__________________________ OR FEIN____________________________________________

Previous Name______________________________________________________________

New Name______________________________________________________________

Addition of DBA____________________________________________________________________________
__________________________________________________________________________________________

Signature ________________________________________________________________