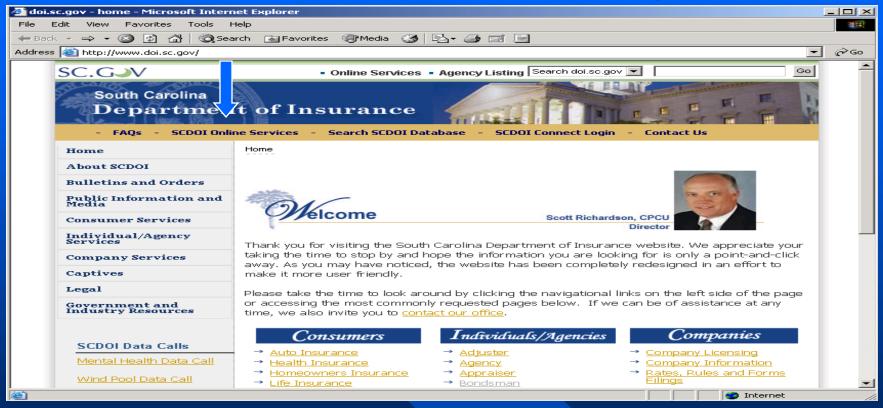
South Carolina Department of Insurance



2008 Bondsmen Renewal Demonstration



South Carolina Department of Insurance Home Page



• Click on SCDOI Online Services to access the featured link "Renew Bondsmen License".



Link for Individuals



- Click on SCDOI featured link "Renew Bondsmen License" to access Terms of Agreement page.
- If you agree to the terms, the Bondsmen Renewal page will appear.



Terms of Agreement

Bondsmen License Renewal Application Terms and Instructions

Terms of Use Agreement

Welcome to the South Carolina Department of Insurance E_Renewal Licensing Application!

This is an on-line bondsmen license renewal application designed to accelerate the Individual renewal process for licenses of the following types: Professional Surety and Runner Bondsmen. This application is for Bondsmen renewals only; it is not to be used for license renewals or reinstatements of suspended or revoked licenses. It also cannot be used to reapply for a license that was previously denied.

Please carefully read the terms of use and instructions given below. You must agree that you have read, understood, and agreed to all terms, conditions, and fees before continuing with the renewal license application process.

The State of South Carolina Department of Insurance allows for the electronic renewal of Surety, Professional and Runner Bondsmen via "SCDOI CONNECT" and allows USER to pay renewal fees to SCDOI via electronic check. SCDOI CONNECT is for personal and non-commercial use only. Please note that those bondsmen who failed to comply with South Carolina continuing education requirements are not reflected on the renewal list. These individuals will be automatically cancelled on July 1st, 2008.

THIS IS A LEGAL AGREEMENT BETWEEN YOU ("USER") AND THE STATE OF SOUTH CAROLINA DEPARTMENT OF INSURANCE (referred to as "SCDOI" herein). BY CLICKING ON THE AGREE BUTTON OR USING THE SERVICES PROVIDED HEREIN, USER IS CONSENTING TO BE BOUND BY AND IS BECOMING A PARTY TO ALL OF THE TERMS AND CONDITIONS OF THIS AGREEMENT. PLEASE READ THIS ENTIRE AGREEMENT CAREFULLY BEFORE ACCEPTING ITS TERMS.

Terms of Use

- a. USER shall be the licensed Bondsmen whose name appears on the Bondsman's Renewal list or other authorized representative of the Bondsman's on whose behalf the Renewal is filed.
- b. USER acknowledges SCDOI reserves the right not to process a Renewal until it has received the applicable State Insurance Department Renewal fees.
- c. Upon submitting the Renewal to SCDOI with the applicable renewal fees, USER shall take no action that interferes with SCDOI's ability to collect said fees.

USER AGREES THAT ALL STATE INSURANCE DEPARTMENT RENEWAL FEES ARE NONREFUNDABLE AND THE SPONSORING



Terms of Agreement (cont'd)

BONDSMAN IS RESPONSIBLE FOR PAYMENT OF ALL LICENSING RENEWAL FEES

- d. USER'S failure to submit/complete the Bondsman Renewal List by 11:59 P.M. EST June 30th, 2008 may result in a cancellation of all licenses and surety appointments(if applicable).
- e. USER shall use "SCDOI CONNECT" for personal and non-commercial use only. Except as otherwise specified herein, USER shall not modify, copy, transmit, display, reproduce, publish, license, create derivative works from, transfer, sell or otherwise distribute any information, software, products, or services obtained from "SCDOI CONNECT". USER shall not decompile, disassemble, reverse engineer or otherwise attempt to derive the source code of any information or products obtained from "SCDOI CONNECT". USER may copy, distribute, and transmit the Bondsman Renewal Summary to its officers, directors, principals, partners, agents, consultants, contractors, employees, majority-owned subsidiaries and affiliates for internal use. USER may copy, distribute and transmit the Bondsman Renewal Invoice to federal and state government officials for purposes of compliance with federal and state laws.
- f. USER shall not use "SCDOI CONNECT" to publish, post, upload, transmit, distribute or disseminate any inappropriate, profane, defamatory, obscene, indecent or unlawful material or information.

Under no circumstances, including, but not limited to, negligence, shall SCDOI be liable for any special or consequential damages that result from the use of, or the inability to use, the materials in this site, even if SCDOI authorized representative has been advised of the possibility of such damages. Applicable law may not allow the limitation or exclusion of liability or incidental or consequential damages, so the above limitation or exclusion may not apply to you. In no event shall SCDOI's total liability to you for all damages, losses, and causes of action (whether in contract, tort, including but not limited to, negligence, or otherwise) exceed the amount paid by you, if any, for accessing this site.

SCDOI retains all rights of title in "SCDOI CONNECT" and in the sources, development and licensing or other disposal of "SCDOI CONNECT" and enhancements and updates thereto, including its presentation format. It is expressly understood that USER does not obtain any rights in "SCDOI CONNECT" service furnished by SCDOI except as expressly provided in this Agreement. This is not a contract of sale, and USER obtains no rights under Section 109 of the Copyright Act of 1976. It is recognized that "SCDOI CONNECT" is the exclusive property of SCDOI, and USER agrees to take no action adverse to such rights of SCDOI as owner of "SCDOI CONNECT" and as sole copyright proprietor.



Terms of Agreement (cont'd)

This "SCDOI CONNECT" is controlled and operated by the SCDOI within THE STATE OF SOUTH CAROLINA, United States of America. The SCDOI makes no representation that "SCDOI CONNECT" is appropriate or available for use in other locations. Those who choose to access this site from other locations do so on their own initiative and are responsible for compliance with local laws, if and to the extent local laws are applicable. Software from this site is further subject to United States export controls. No software from this site may be downloaded or otherwise exported or reexported: (1) to any territory outside the United States and its territories; or (2) to anyone on the United States Treasury Department's list of Specially Designated Nationals or the United States Commerce Department's Table of Deny Orders. By downloading or using the Software, you represent and warrant that you are not located in, under the control of, or a national or resident of any such country and are not on any such list.

USER agrees SCDOI may deny USER access to "SCODI CONNECT" with regard to future transactions in the event USER breaches the terms of this Use Agreement.

This agreement shall be governed by and construed in accordance with the laws of the STATE OF SOUTH CAROLINA, without giving effect to any principles of conflicts of law. If any provision of this agreement shall be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this agreement and shall not affect the validity and enforceability of any remaining provisions. This is the entire agreement between the parties relating to the subject matter herein and shall not be modified except in writing, signed by both parties.

Agreement

I acknowledge that I have read all terms and instructions outlined above and that I agree to all conditions stated therein.





Bondsmen License Renewal Login Page

South Carolina Department o	f Insurance	
Home Online Services Search SCI	OOI Database Contact Us	SCDOI Online Services
Bondsman License Renev	wal	
<text be="" here="" placed="" to=""> Last 4 digits of the socials: Date of Birth:</text>	1234	(mm/dd/yyyy) RXAMPLE
License Number:	123456	(Million yyyy)
©Copyrigh		Online Services epartment of Insurance, all rights reserved.

- Enter your last 4 digits of your social security number as shown in the example above.
- Enter your date of birth as shown in the example above.
- Enter your Individual Number as provided by the South Carolina Department of Insurance. It appears on your Bondsmen License.
- All fields must be keyed and will be checked for validity.
- Use the "Tab" key to go to the next field.
- Click the "Login" button to access the Renew Bondsmen License page.

Only licensed Professional or Surety Bondsmen will be able to login to the renewal. If you hold only a Runners License and you enter the information above you will be denied access. Your Professional or Surety Bondsman is responsible for completing the renewal process. Click the "Home" link to exit to the main page.



Select License Type

South Carolina Department o			PIL	SCDOI Online Services
Bondsman License Renev	wal			<u>Loqout</u>
	Licenses due for rene	wal Renewal status		Andrew Control
	Professional Surety	Awaiting Renewal Awaiting Renewal		
	Select your license type:	Select type Select type Professional	~	

- From the "drop down box" please select the license you wish to renew:
 - Professional
 - Surety
- If you hold both Professional and Surety Licenses you will need to renew both.



Bondsmen Renewal Option



- Once license type is selected you will be prompted on whether you would like to renew or not.
- Select Yes or No.
 - If you select No, your license and appointed Runners license(s) will be marked for cancellation.
 - If you select Yes, you will see your detailed renewal list.



Remaining Fields if Yes is Selected

\$10,000.00	EXAMPLE
ar 000 00	Not visible for surety renewal
\$5,000.00	The visible for surety renewal
\$5,000.00	
\$5,000.00	
\$15,000.00	
	\$5,000.00 \$5,000.00 \$5,000.00

- Professional Bondsmen must enter his/her pledged deposits and his/her contingent liabilities.
- If total amount of deposit is not equal or greater than \$10,000 than you will receive a warning message.



Background Question

Since the last renewal or initial application in this state, have you ever been convicted of a crime, had a judgment withheld or deferred, or are your currently charged with committing a crime?

Yes

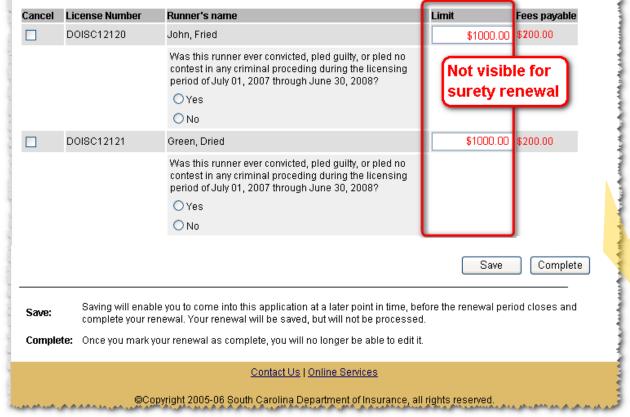
O No

Crimes include a misdemeanor, felony or a military offense. You may exclude misdemeanor traffic citations or convictions involving driving under the influence (DUI) or driving while intoxicated (DWI), driving without a license, reckless driving, or driving with a suspended or revoked license and juvenile offenses.

• You must answer yes or no. If you answer yes, you must provide additional documentation explaining the circumstances of the situation.



Renew Appointed Runners

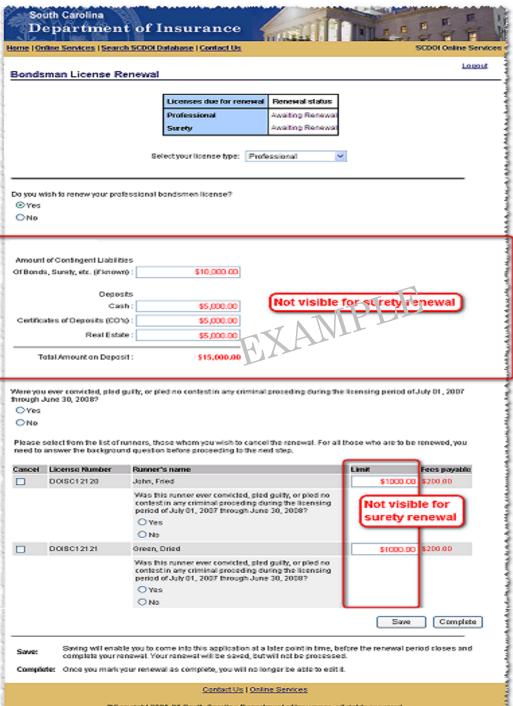


- For each Runner you wish not to renew check the cancel box.
- You must answer the background question for each Runner you wish to renew. If answer is yes you must provide additional documentation explaining the circumstances of the situation.
 - Before answering yes to the background question, you may refer to the explanation on the previous page.
- Professional Bondsmen must enter the limit for each Runner they wish to renew.
- If the limit is greater than 50% of the Professional Bondsmen pledged deposit, the Runner will not be renewed.
- Surety Bondsmen will not enter limits for Runners. The "Limit" column will not be visible.
- Click on the complete button to complete the renewal process. The "Complete" button will take you to the Renewal Summary Page.

You must enter all of your changes and click either "Save" or "Complete". The "Save" button will allow you to make changes to your renewal. You must click "Complete" to close out your renewal.



Full Layout of Detailed Renewal List



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Non-Renewal Summary

Name:		Tankiwala	a, Moiz			
Individual Numbe	r:	12345678	}			
Date Of Birth: August 15th, 1		ith, 1979				
Social Security N	umber:	786-45-23	345			
License Type:		Professio	nal Bondsmen License			
			D			F
License Number	Name		Renewal Type	Renewal	Limit	Fees payable
DOISC00007	Tankiwala, N	Moiz	Professional Bondsmen License	Cancelled	N.A.	\$0.00
DOI8C12121	Dried,	Green	Runner License	Cancelled	N.A.	\$0.00
DOISC12122	Tried, V	∕Vhite	Runner License	Cancelled	N.A.	\$0.00
					Total fees payable:	\$111111

- This page will be displayed, if you choose not to renew (by selecting "NO" on the Bondsmen Renewal Page).
- Your renewal is complete. Please print this page for your records.



License Renewal Summary Page

1234567	8			
	-			
August 1	5th, 1979			
r: 786-45-2	:345			
Professi	onal Bondsmen License			
ne	Renewal Type	Renewal	Limit	Fees payable
kiwala, Moiz	Professional Bondsmen License	Renewal Pending	N.A.	
Fried, John	Runner License	Renewal Pending	\$1,000.00	\$200.00
Dried, Green	Runner License	Cancelled	N.A.	\$0.00
Tried, White	Runner License	Cancelled	N.A.	\$0.00
Joe, Slowman	Runner License	Renewal Pending	\$1,000.00	\$200.00
Dan, Fastman	Runner License	Renewal Pending	\$1,000.00	\$200.00
			Total fees payable:	\$1 1001101
			ſ	Make Payment
			l	wake Fayment
	Professione kiwala, Moiz Fried, John Dried, Green Tried, White Joe, Slowman	Professional Bondsmen License Renewal Type Riwala, Moiz Professional Bondsmen License Fried, John Runner License Dried, Green Runner License Tried, White Runner License Joe, Slowman Runner License	Professional Bondsmen License Renewal Type Renewal Renewal Professional Bondsmen License Fried, John Runner License Renewal Pending Dried, Green Runner License Cancelled Tried, White Runner License Renewal Pending Joe, Slowman Runner License Renewal Pending	Professional Bondsmen License Renewal Type Renewal Limit Renewal Pending N.A. Professional Bondsmen License Renewal Pending \$1,000.00 Dried, Green Runner License Cancelled N.A. Tried, White Runner License Cancelled N.A. Joe, Slowman Runner License Renewal Pending \$1,000.00 Dan, Fastman Runner License Renewal Pending \$1,000.00 Total fees payable:

- Click "Make Payment" button to proceed to payment.
- Print summary page for your own personal records.
- If you are canceling any Runners, a link will be provided to access the Termination Appointment Notice page. The Termination Appointment Notice needs to be printed and sent to The Clerk of Court and The South Carolina Department of Insurance.



Payment Option



Select Electronic Check to pay online.

OR

- Select Send Personal Check, Cashier's Check, or Money Order which will take you directly to the conformation page.
 - If you choose to send payment; personal checks, cashiers checks, or money orders will only be accepted.
 - Make all payments payable to:

South Carolina Department of Insurance

• Click the "Continue" button after making selection.



Submit Electronic Payment

ıbmit Payment		SCDOI Connect Log
ease enter your bank acco bmit your payment.	ount information in the fields provided below. V	/hen finished, click the Submit button ONCE to
J. L. Webb 123 Main Street	1175	
Anytown, USA 12345	DATE	
PAY TO THE ORDER OF		
ORDER OF	DOLLARS	
	DOLLARS	
мемо —		
123456789	34567890123 <mark> </mark> 1175	
+	+	
ank Routing Number:	Check Account Number: Check Numb	er: (Not Needed)
	(NOT your ATM, Debit,	or Credit Card Number)
	Confirm Check Account Number:	
Transaction Amou	nt: \$80.00	
Daytime Phor		
20,4110	(and and analy)	
	Required Fields	

- Enter the banks routing number, your account number, and your daytime telephone number.
- Click the "Submit" button to authorize payment

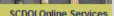
To electronically pay you must submit the information on a check from a valid account.



Authorize Payments

South Carolina Department of Insurance





Please carefully review the following information. If it is correct, click the "Authorize" button ONCE to authorize your payment. If it is not correct, choose the "Change" button to return to the payment information.

After clicking the "Authorize" button, do not close your browser until you receive confirmation that your payment has been processed. In the rare event that you do not receive confirmation, please contact the Department of Insurance at 803-737-6193.

Bank Routing Number: 111111111

Account Number: 111111111111111111

Amount: \$80.00 Daytime Phone: 803-737-6161

By clicking "Authorize", I authorize the South Carolina Department of Insurance to debit the Transaction Amount shown above from the bank account identified.





Contact Us | Online Services

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- Verify the payment information
- Click on the "**Authorize**" button

Please wait for confirmation page before logging off or closing.

Non-Receipt Confirmation Page

Confirmation SCDOI Connect Login

This page is your confirmation for your license renewal(s).

Please print two copies of this page via the "Printer Friendly" option. One copy should be retained for your records, and the other should be sent to SCDOI along with all other supporting documentation pertinent to your license renewal. Please attach your Personal Check, Cashier's Check, or Money Order to this confirmation page. Make all payments payable to the **South Carolina Department of Insurance.**

Name: John L Doe

Individual Number: 492369

Date of Birth: 12/15/1963

Social Security Number: 666-33-5555

License Type(s) Renewed: Professional Bondsman

Runner Bondsman

Receipt Number: N/A Amount Paid: N/A

Document Checklist: Personal Check, Cashier's Check, or Money Order fee: \$1200.00

Professional Bondsman License Renewal fee: \$400.00 Runner Bondsman License Renewal fee: \$800.00

Individuals should view their renewal summary page within 10 days to determine the status of their renewal rather than contacting the department directly.

All supporting documentation must be received before the end of the renewal period (June 30, 2008). If documentation is not received, the renewal is subject to cancellation.

• If you choose to pay by personal check, cashier's check, or money order, you must remit this page along with your payment.

Receipt Confirmation Page

Confirmation SCDOI Connect Login

This page is your confirmation for your license renewal(s).

Please print two copies of this page via the "Printer Friendly" option. One copy should be retained for your records, and the other should be sent to SCDOI along with all other supporting documentation pertinent to your license renewal.

Name: John L Doe

Individual Number: 492369

Date of Birth: 12/15/1963

Social Security Number: 666-33-5555

License Type(s) Renewed: Professional Bondsman

Runner Bondsman

Receipt Number: 123456-789

Amount Paid: \$1200.00

Document Checklist:

Individuals should view their renewal summary page within **10 days** to determine the status of their renewal rather than contacting the department directly.

All supporting documentation must be received before the end of the renewal period (June 30, 2008). If documentation is not received, the renewal is subject to cancellation.

• For electronic payments, remit the confirmation page only if additional documentation is required.



QUESTIONS?

Users with questions regarding computer related problems should e-mail the following address:

IRMMAIL@doi.sc.gov

Users with questions concerning the renewal process, that does not involve computer related issues, must first review the Department's renewal memorandums issued on May 21, 2008. The renewal memos can be found on the Department's website at:

http://www.doi.sc.gov/licensing/bondsman/
(CLICK THE LINK THAT SAYS RENEWAL TO ACCESS MEMORANDUM)

Questions should be e-mailed to the following address:

wseawright@doi.sc.gov